**NATIONAL UNITED CHURCH USHERS**

**ASSOCIATION OF AMERICA, INC.**

www.nationalchurchushers.org



[www.national](http://www.national)churchushers.org

**Charles J. Brown**

National President



Pansy Bradley-Cooper

Chairman, Board of Directors

**Jamal Edwards-Frayer**

Young Adult President

Brian Valentine, President

Junior & Young People’s Department

**2024 INVITATION TO VENDORS**

Applications are currently being accepted from vendors who wish to display and sell their merchandise at

the **105th National Convention** of the National United Church Ushers Association of America, Inc. This year’s

Convention will convene from **July 22 to July 26, 2024,** at the Sheraton New Orleans Hotel, 500 Canal Street, New Orleans, Louisiana, 70130. All meetings will be held at the hotel. Vendors may set up on **Sunday, July 21, 2024, beginning at 12:00 noon.** Weanticipate an attendance of approximately 1000.

The price per exhibit space is **$500.00**. There will be an additional fee for an electrical drop. The space will include one 6’ x 30” topped table. The Sheraton New Orleans Hotel will provide the table. This is an area measurement of 10’ x 10’ area. Additional tables are available for **$400.00** per exhibit space. The other tables must be purchased with the initial application. **Racks are accepted; however, they must fit within the perimeter of your table(s)/space. A limited number of exhibit spaces are available, and they will be distributed on a first come basis to vendors whose final payments have been received by the deadline.** The deadline for submitting an application is **June 1, 2024.** No application(s) will be accepted after the deadline date. Please note that **NO APPLICATIONS WILL BE ACCEPTED FROM VENDORS SELLING WHITE GLOVES or MEN BLACK TIES.**

A signed agreement and non-refundable deposit of $200.00 per space is due **ASAP.** By June 1, 2024, the balance is due in **cash, money orders**, and **bank checks by contacting the Financial Secretary, Darrell Johnson,** [**djnucuaafinsecy2023@gmail.com**](mailto:djnucuaafinsecy2023@gmail.com)**. For credit cards and Zelle payments, contract Treasurer George L. Jones,** [**georgeljones2@aol.com**](mailto:georgeljones2@aol.com)**, or 860-978-2337.**

Hours of operation will be from 6:00 AM to 10:00 PM daily. **Wednesday, July 24, 2024,** is a free day for the delegates; therefore, no business meetings will be held.

Please make checks payable to **NUCUAA, Inc**. and mail them to Darrell Johnson, 1232 Fairmont Street, NW, Washington, DC 20009, with a copy of your application.

Mail the original signed application to:

|  |  |
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| Mr. Daryl Adkins, Vendor Chairman | Ms. Darleissa Robertson, Co-Chairman |
| 234 Bellewood Avenue  Dayton, Ohio 45406  937-422-7613 | 1008 Richfield Road  Newark, DE 19713  302-588-3545 |
| Email: [trusteechair@mtenonbaptistlive.org](mailto:trusteechair@mtenonbaptistlive.org) | **Email:** [**robertson2denise@gmail.com**](mailto:robertson2denise@gmail.com) |

Please contact Mr. Daryl Adkins or Mrs. Darleissa Robertson with additional questions or concerns. Thank you, and we look forward to your participation.

| NUCUAA, INC. VENDOR CONTRACTUAL AGREEMENT (please print) | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| VENDOR INFORMATION | | | | | | | | | | | | | | | | | | |
| Company/Name: | | | | | | | | | | | | | | | | | | |
| Address: | | | | | | | | | | | | | | | | | | |
| City | | | | | | | State | | | | | | | Zip Code | | | | |
| Email | | | | | | | | | | | | | Telephone | | | | | |
| Check business type: | | | |  | Sole Proprietor | | | | |  | | Corporation | | | | |  | Non-Profit |
| Merchandise/information to be sold/displayed (check all that apply): | | | | | | | | | | | | | | | | | | |
|  | Clothing |  | Jewelry | |  | Hats | |  | Fragrances | |  | Handbags | | |  | Souvenirs |  | Books/Music |
|  |  |  |  | |  |  | |  |  | |  |  | | |  |  |  |  |
|  | Other (Describe) | | | | | | | | | | | | | |  |  | | |
| CONVENTION INFORMATION AND VENDOR FEES | | | | | | | | | | | | | | | | | | |
| Vendor space is available for the 105th National Convention, to be held at the Sheraton New Orleans Hotel, 500 Canal Street, New Orleans, Louisiana, from July 22 to July 26, 2024.  PRICE PER SPACE: $500.00 for one space or $900.00 for two spaces, if purchased with the initial application, 6’ x 30” topped table (10’ x 10’ area space). The Sheraton New Orleans Hotel – New Orleans, Louisiana, will provide the table. A non-refundable $200.00 deposit is required to reserve each space. VENDORS MAY SET UP ON Sunday, JULY 21, 2024 at 12:00 noon. DAILY SET-UP/CLOSE TIME: 6:00 AM – 10:00 PM | | | | | | | | | | | | | | | | | | |
| TERMS | | | | | | | | | | | | | | | | | | |
| The Vendor assumes the entire responsibility for losses, damages, and claims arising out of the Vendor/Exhibitor’s activities on the hotel premises and will identify, defend, and hold harmless NUCUAA, Inc., the hotel, its owner and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.  INITIAL DEPOSIT $200.00 per space (non-refundable) is due immediately  FINAL PAYMENT of $300.00 is due on or before June 1, 2024.  No refund will be made after July 1, 2024. Make checks/ money orders payable to NUCUAA, Inc.  Cash, money orders, bank checks, or credit cards will be accepted for final payment.  PLEASE MAIL payments to Darrell Johnson, 1232 Fairmont Street, NW, Washington, DC 20009. For credit card and Zelle payments, contact George L. Jones at 860-978-2337 or georgeljones2@aol.com.  Vendors/Exhibitors will not be permitted to sub-lease any part of their space by this contract.  By signing this form, you agree to the terms set forth in this agreement and acknowledge that violation of this provision will result in the immediate cancellation of this contract. | | | | | | | | | | | | | | | | | | |
| AGREEMENT | | | | | | | | | | | | | | | | | | |
| In agreement with the terms, we have enclosed:  Deposit of $ for \_\_\_\_\_\_\_\_\_\_\_\_ Table (10, x 10’ space(s).  Total sum of $ for \_\_\_\_\_\_\_\_\_\_\_\_Table (10, x 10’ space(s) | | | | | | | | | | | | | | | | | | |
| Vendor/Exhibitor Representative Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | |
| For NUCUAA Use Only | | | | | | | | | | | | | | | | | | |
| Date Check Rec’d | | | | | | | Amount Paid | | | | | | | # of spaces | | | | |
| Date Check Rec’d | | | | | | | Amount Paid | | | | | | | # of spaces | | | | |
| NUCUAA, Inc. Representative signature: | | | | | | | | | | | | | | | | | | |